

Vol. 29, No. 9 September 2000 pp. 53-58

# **COVERAGE**

This monthly checklist includes monographs, monographic serials, semi-annual and annual serials, and new serials published by the State of Missouri and received at the Missouri State Library during the month of coverage. Job announcements, news releases and other ephemeral materials are not listed. All serials, including periodicals, irregular serials, and annuals are listed in Missouri State Government Serial Publications. Both the monthly list and the serials list are in order by Missouri State documents classification number (MoDoc number).

# **FORMAT**

Each entry in this checklist consists of the following elements when available or applicable: 1) MoDoc number; 2) symbol (\*) identifying document as part of the Missouri State Documents Depository Program; 3) title; 4) statement of authorship or responsibility; 5) date of publication; 6) number of pages; 7) frequency; 8) additional bibliographic information which might help in identifying or retrieving the documents, such as series identification, dates of coverage, alternate titles, prices, etc.; 9) OCLC control number; 10) shipping list number for depository publications. Corrections to previous issues follow the last entry of each month.

# AVAILABILITY

The Missouri State Library has available for loan single copies of the documents listed. Requests for permanent copies must be directed to the issuing agency. Inclusion of a title on this list does not guarantee that an agency has copies available for general distribution. A list of state agency addresses is on the following page. Request documents by title, date and series title and number. Please do not request documents from the agencies by MoDoc number, as these may not be meaningful to the agency.

# DISTRIBUTION

In January 1977 the State Library began distribution of state publications to designated depository libraries as authorized by 181.100-181.130 RSMo 1986. An asterisk (\*) indicates a publication is part of the depository system. A list of depository libraries is inside the back cover.

## STATE AGENCY ADDRESSES

The following is not a complete list of state agencies, All addresses are in Jefferson City and have ZIP code 65102, unless otherwise indicated. For more complete information and addresses of agencies not listed consult the Official Manual of the State of Missouri.

OFFICE OF ADMINISTRATION

> P.O. Box 809 **Mo Ethics Commission** P.O. Box 1254

AGRICULTURE DEPARTMENT P.O. Box 630

ATTORNEY GENERAL

P.O. Box 899

AUDITOR P.O. Box 869

CONSERVATION DEPARTMENT P.O. Box 180

CORRECTIONS DEVELOPMENT

P.O. Box 236

ECONOMIC DEVELOPMENT DEPARTMENT

P.O. Box 1157

Finance Division
P.O. Box 716

Office of Public Counsel

P.O. Box 7800

Professional Registration Division

P.O. Box 1335

**Public Service Commission** P.O. Box 360

Tourism Division P.O. Box 1055

ELEMENTARY & SECONDARY EDUCATION DEPARTMENT

P.O. Box 480

GENERAL ASSEMBLY

House Bill Room
State Capitol 65101
Revisor of Statutes
117A State Capitol 65101
Senate Bill Room
State Capitol 65101

**GOVERNOR** 

P.O. Box 720

HEALTH DEPARTMENT

P.O. Box 570

HIGHER EDUCATION DEPARTMENT

3515 Amazonas Dr. 65109 **Southwest Missouri State University** 901 S. National Springfield, MO 65804

University of Missouri-Columbia-Extension Division

> 2800 Maguire Blvd. Columbia, MO 65211

DEPARTMENT OF TRANSPORTATION

P.O. Box 270

INSURANCE DEPARTMENT

P.O. Box 690

JUDICIAL DEPARTMENT Office of State Courts Administrator

P.O. Box 104480

LABOR & INDUSTRIAL RELATIONS DEPARTMENT

P.O. Box 504

LIEUTENANT GOVERNOR

121 State Capitol 65101

MENTAL HEALTH DEPT.

P.O. Box 687

NATURAL RESOURCES

DEPARTMENT

P.O. Box 176 Geology Land Survey Division

P.O. Box 250 Rolla, MO 65401 MO OCCUPATIONAL INFORMATION COORDINATING COMMITTEE

400 E. Dunklin, 65109

PUBLIC SAFETY DEPARTMENT

P.O. Box 749 **Adjutant General** 

1717 Industrial Drive, 65109

**Highway Patrol** P.O. Box 568

MISSOURI STATE EMPLOYEES

**RETIREMENT SYSTEM** 906 Leslie Blvd.

P.O. Box 311, 65105

Taxation Division
P.O. Box 620

SECRETARY OF STATE

P.O. Box 778 **State Library** P.O. Box 387

SOCIAL SERVICES DEPT.

P.O. Box 1527 **Aging Division** P.O. Box 1337

Family Services Division P.O. Box 88

**Youth Services Division** 

P.O. Box 447

TREASURER

P.O. Box 210

# **ATTORNEY GENERAL**

## ATG 11:2000/208

The funding by a sales tax of 1/2 percent for an enhanced 9-1-1 and central dispatch system, when approved by the voters pursuant to the ballot question listed herein, although an election irregularity, in the absence of a timely election challenge, is valid. September 7, 2000. vp. (www.ago.state.mo.us/00opin.htm) (Opinion).

## ATG 11:2000/224

Members of the Board of County Visitors are not immune from liability for their acts as Board members because they are volunteers; however, they have available defenses such as the public duty doctrine and official immunity. Board members are not state officials and are not covered by the provisions of the State Legal Expense Fund. September 7, 2000. vp. (www.ago.state.mo.us/00opin.htm) (Opinion ).

# ATG 11:2000/235

The board of aldermen may review the contents of a personnel file of a city's employee if such is necessary to care, manage, or control the city. The authority may be delegated through resolution of ordinance to one of more members of the board. September 7, 2000. vp. (www.ago.state.mo.us/00opin.htm) (Opinion).

# ATG 13:2000/254

Normally a municipality may not pay for computer software from sales tax revenue authorized under Section 94.577 RSMo 1999 Supp. However, if there are computers dedicated to "maintenance" of a capital improvement for items such as security, climate control, or fire protection, software for such computers may be purchased from such dedicated funding. September 7, 2000. vp. (www.ago.state.mo.us/00opin.htm) (Opinion Letter).

## ATG 11:2000/274

The Sunshine Law requires disclosure of the race of the arrested person and the location of the arrest from an arrest report if that information is contained in the arrest report and the arrest report has not been closed pursuant to the provisions of the Sunshine Law. The status of the records is not affected if they are maintained in an electronic format. September 7, 2000. vp. (www.ago.state.mo.us/00opin.htm) (Opinion).

#### ATG 13:2000/297

Review and approval of initiative petition pursuant to Section 116.332, RSMo, for sufficiency as to form relating to a proposed constitutional amendment concerning firefighters, ambulance personnel, and dispatchers having the authority to organize and bargain collectively. November 16, 2000. vp. (www.ago.state.mo.us/00opin.htm) (Opinion Letter).

# **AUDITOR**

# AUD 11:2000-77

\* Review of the Department of Corrections, Western Reception and Diagnostic Correctional Center. August 23, 2000. 20 p. (www.auditor.state.mo.us/press/2000-77.htm) SL#656

# AUD 11:2000-78

\* Review of the Department of Corrections, Crossroads Correctional Center. August 23, 2000. 22 p. (www.auditor.state.mo.us/press/2000-78.htm) SL#656

# AUD 11:2000-80

\* General Assembly and supporting functions, Committee on Legislative Research and interim committees, three years ended June 30, 1999. August 28, 2000. 42 p. SL#656

# AUD 11:2000-81

\* Sixteenth Judicial Circuit, Municipal Divisions, years ended 1999, 1998, and 1997. August 28, 2000. 79 p. SL#656

## AUD 11:2000-85

\* Review of the Department of Corrections. August 31, 2000. 62 p. SL#656

#### AUD 11:2000-86

\* Eleventh Judicial Circuit, City of Foristell, Missouri, Municipal Division. August 31, 2000. 12 p. SL#656

#### AUD 11:2000-93

\* Twenty-ninth Judicial Circuit, Associate Division V, Jasper County, Missouri, January 1, 1998 through May 31, 2000. September 19, 2000. 14 p. (www.auditor.state.mo.us/press/2000-93.pdf) SL#657

## AUD 11:2000-109

Dunklin County, Missouri, Ex-officio County Collector. October 11, 2000. 15 p. (www.auditor.state.mo.us/press/2000-109.pdf)

#### AUD 11:2000-113

City of Bell City, Missouri, year ended June 30, 2000. October 26, 2000. 32 p. (www.auditor.state.mo.us/press/2000-113.pdf)

#### AUD 11:2000-114

Worth County, Missouri, two years ended December 31, 1999. November 8, 2000. 38 p. (www.auditor.state.mo.us/press/2000-114.pdf)

## AUD 11:2000-115

City of Lake Ozark, Missouri, year ended December 31, 1999. November 9, 2000. 24 p. (www.auditor.state.mo.us/press/2000-115.pdf)

# AUD 11:2000-116

Grundy County, Missouri, Ex-officio County Collector. November 13, 2000. 8 p. (www.auditor.state.mo.us/press/2000-116.pdf)

# AUD 11:2000-117

City of Berkeley, Missouri. November 14, 2000. 30 p. (www.auditor.state.mo.us/press/2000-117.pdf)

## AUD 11:2000-118

Bollinger County, Missouri, two years ended December 31, 1999. November 15, 2000. 60 p. (www.auditor.state.mo.us/press/2000-118.pdf)

# **DEPARTMENT OF CONSERVATION**

# Wildlife Division

## CON.Wi 8:W-13-R-28

Population dynamics of resident Canada geese in Missouri: Study XIV: Job no. 1: Population dynamics; Job no. 2: Inventory and survey of potential release sites. By Babcock, Kenneth M. August 26, 1974. 21 p.

# **DEPARTMENT OF HEALTH**

# **Center for Health Information Management and Evaluation**

HEA.Ce 2:H 79/2/999

\* Missouri hospital profiles, 1999. July 2000. vp. SL#657

NOTE: Please note minor change in division name from "Center for Health

Information Management and Epidemiology" to "Center for Health Information Management and *Evaluation*". This publication is available from the Department for the prepaid cost of \$25.00 plus \$2.50 shipping and

handling. Mail requests to: Missouri Department of Health, Attn.: Fee Receipt Unit, P.O. Box 570, Jefferson City, MO, 65102.

HEA.Ce 10:34/4

\* Missouri monthly vital statistics, Vol. 34, No. 4. June 2000. (www.health.state.mo.us/MonthlyVitalStatistics/MVS.html) SL#657

NOTE: Please note minor change in division name from "Center for Health

Information Management and Epidemiology" to "Center for Health

Information Management and Evaluation".

# **DEPARTMENT OF HIGHER EDUCATION**

# **Central University State University**

HI.Ce 9:999-2000

Financial report, June 30, 2000. September 15, 2000. 24 p.

# **DEPARTMENT OF INSURANCE**

INS 2:R 22/999

\* Missouri real estate malpractice insurance report, 1999. August 2000. 63 p. SL#657

NOTE: Additional copies are available for \$35.00 each. Please mail requests to the Department of Insurance, Statistics Section, P.O. Box 4001, Jefferson City MO 65102.

# **DEPARTMENT OF NATURAL RESOURCES**

NR 13:2001-02

Budget request, FY 2002. 2000. 2 volumes.

# Division of Environmental Quality Hazardous Waste Program

NR.Env/Hw 8:C 58/2000

\* Cleanup levels for Missouri (CALM). August 2000. 3 p. (www.dnr.state.mo.us/deq/tap/pub2037.pdf) SL#657 (Fact sheet).

NR.Env/Hw 8:V 88/2000

\* Voluntary cleanup program (VCP). August 2000. 2 p. (www.dnr.state.mo.us/deq/tap/pub2035.pdf) SL#657 (Fact sheet).

## NR.Env/Hw 8:V 88/2/2000

\* Voluntary cleanup program - Frequently asked questions. August 2000. 4 p. (www.dnr.state.mo.us/deq/tap/pub2036.pdf) SL#657 (Fact sheet).

## NR.Env/Hw 8:V 88/3/2000

\* Voluntary cleanup for Ag-Chem facilities. August 2000. 6 p. (www.dnr.state.mo.us/deq/tap/pub2033.pdf) SL#656 (Fact sheet).

# **Land Reclamation Program**

## NR.Env/La 8:C 77

\* Cool-season grass stand management on reclaimed minelands - Landowner management guide. August 2000. 4 p. (www.dnr.state.mo.us/deq/tap/pubs.htm) SL#657 (Fact sheet).

## NR.Env/La 8:Es 8

\* Establishing and managing warm-season, native grasses on reclaimed minelands. August 2000. 5 p. (www.dnr.state.mo.us/deq/tap/pubs.htm) SL#657 (Fact sheet).

#### NR.Env/La 8:St 8

\* Strip pit management and neutralization - Landowner management guide. August 2000. 3 p. (www.dnr.state.mo.us/deq/tap/pubs.htm) SL#657 (Fact sheet).

# NR.Env/La 8:T 71

\* Tree planting on Missouri's minelands. August 2000. 10 p. (www.dnr.state.mo.us/deg/tap/pubs.htm) SL#657 (Fact sheet).

## NR.Env/La 8:T 71/2

\* Tree species for Missouri's lands. August 2000. 12 p. (www.dnr.state.mo.us/deq/tap/pubs.htm) SL#657 (Fact sheet).

# NR.Env/La 8:W 23

\* Warm-season, native grasses on reclaimed minelands - Landowner management guide. August 2000. 5 p. (www.dnr.state.mo.us/deq/tap/pubs.htm) SL#657 (Fact sheet).

# Solid Waste Management Program

# NR.Env/So 2:M 69/2

\* Missouri public opinion survey on solid waste management. May 2000. vp. (www.dnr.state.mo.us/deq/tap/pubs.htm) SL#657

## **Water Pollution Control Program**

# NR.Env/Wa 9:C 33

\* Centralized wastewater collection and treatment in subdivisions, mobile home parks and campgrounds. June 2000. 3 p. (www.dnr.state.mo.us/deq/tap/pubs.htm) SL#657 (Technical bulletin).

# NR.Env/Wa 9:On 7

\* On-site wastewater disposal in subdivisions, mobile home parks and campgrounds. June 2000. 4 p. (www.dnr.state.mo.us/deq/tap/pubs.htm) SL#657 (Technical bulletin).

# **Division of State Parks**

# NR.Pa 2:C 17/2000

\* Missouri State Capitol State Historic Site. July 2000. 4x8½" card. SL#656

# NR.Pa 2:C 17/2000-2

\* Missouri State Capitol State Historic Site: Launching pad of statehood. May 2000. 1 leaf. SL#656 (Missouri State Parks).

## NR.Pa 2:M 34/2000

\* Mark Twain State Park. May 2000. 4x8½" card. SL#657

# NR.Pa 2:M 34/2000-2

\* Mark Twain State Park: Salt River Hills serenity. April 2000. 1 leaf. SL#657 (Missouri State Parks).

## NR.Pa 2:W 32/2000-3

\* Watkins Mill State Park: Nature and the 19th Century. April 2000. 1 leaf. SL#657 (Missouri State Parks).

# NR.Pa 3:M 34/2

\* Mark Twain State Park and Historic Site. (2000). Map. SL#657

# **DEPARTMENT OF PUBLIC SAFETY**

# **Division of Highway Safety**

PS.Hi 7:2001

\* Highway Safety Plan, 2001. August 2000. 68 p. SL#656

# **Highway Patrol**

PS.Hp 1:999

\* Annual report, 1999. (2000). 71 p. SL#657

# MISSOURI STATE EMPLOYEES' RETIREMENT SYSTEM

RET 1:998-99

\* Comprehensive Annual Financial Report, fiscal year ended June 30, 1999. September 22, 1999. 116 p. (www.mosers.org/pdf/SAR0699.pdf) SL#657

# **SECRETARY OF STATE**

# **Elections**

SS 8:2000

\* Certification of candidates and party emblems. (2000). 25 p. SL#656 NOTE: General Election on Tuesday, November 7, 2000.

# **DEPARTMENT OF SOCIAL SERVICES**

# **Division of Family Services**

**Children's Services Program** 

SOC.Fa/Ch 12:995

Family preservation services annual report, fiscal year 1995. August 1995. 82 p.

# SOC.Fa/Ch 12:996

Family preservation services annual report, fiscal year 1996. December 1998. 80 p.

# SOC.Fa/Ch 12:997

Family preservation services annual report, fiscal year 1997. December 1998. 80 p.

# SOC.Fa/Ch 12:998

Intensive in-home services annual report, fiscal year 1998. February 2000. 54 p. NOTE: Previously entitled: Family Preservation Services Annual Report.

#### **INDEX**

The words "Missouri" and "State" have been dropped from most agency names and the word order of many of these names has been inverted. This index includes entries for agency names, key words and titles. References have been added to lead the user to the simple form of each agency's name under which all titles by or about that agency have been grouped. Key words are capitalized, followed by an indented list of titles containing that word. Titles are entered in direct order, although a few long titles have been abbreviated or truncated. To enhance its usefulness, MoDocs classification numbers have been added to each entry. An asterisk designates publications sent to Missouri state depositories. All references are to page numbers in the September issue.

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The board of aldermen may review the contents of a personnel file of a city's employee if such is necessary to care, manage, or control the city. The authority may be delegated through resolution of ordinance to one of more members of the board, (Opinion)

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Family preservation services annual report, fiscal year 1995,

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Family preservation services annual report, fiscal year 1996,

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Family preservation services annual report, fiscal year 1997, SOC.Fa/Ch 12:997 p. 2000-058

Intensive in-home services annual report, fiscal year 1998, SOC.Fa/Ch 12:998 p. 2000-058

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# ARREST

The Sunshine Law requires disclosure of the race of the arrested person and the location of the arrest from an arrest report if that information is contained in the arrest report and the arrest report has not been closed pursuant to the provisions of the Sunshine Law. The status of the records is not affected if they are maintained in an electronic format, (Opinion) ATG 11:2000/274 p. 2000-053

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The board of aldermen may review the contents of a personnel file of a city's employee if such is necessary to care, manage, or control the city. The authority may be delegated through resolution of ordinance to one of more members of the board, (Opinion)

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Members of the Board of County Visitors are not immune from liability for their acts as Board members because they are volunteers; however, they have available defenses such as the public duty doctrine and official immunity. Board members are not state officials and are not covered by the provisions of the State Legal Expense Fund, (Opinion) ATG 11:2000/224

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Normally a municipality may not pay for computer software from sales tax revenue authorized under Section 94.577 RSMo 1999 Supp. However, if there are computers dedicated to "maintenance" of a capital improvement for items such as security, climate control, or fire protection, software for such computers may be purchased from such dedicated funding, (Opinion Letter) p. 2000-053 ATG 13:2000/254

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The funding by a sales tax of 1/2 percent for an enhanced 9-1-1 and central dispatch system, when approved by the voters pursuant to the ballot question listed herein, although an election irregularity, in the absence of a timely election challenge, is valid, (Opinion)

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The board of aldermen may review the contents of a personnel file of a city's employee if such is necessary to care, manage, or control the city. The authority may be delegated through resolution of ordinance to one of more members of the board, (Opinion)

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Normally a municipality may not pay for computer software from sales tax revenue authorized under Section 94.577 RSMo 1999 Supp. However, if there are computers dedicated to "maintenance" of a capital improvement for items such as security, climate control, or fire protection, software for such computers may be purchased from such dedicated funding, (Opinion Letter) p. 2000-053 ATG 13:2000/254

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## CITY

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#### CLIMATE CONTROL

Normally a municipality may not pay for computer software from sales tax revenue authorized under Section 94.577 RSMo 1999 Supp. However, if there are computers dedicated to "maintenance" of a capital improvement for items such as security, climate control, or fire protection, software for such computers may be purchased from such dedicated funding, (Opinion Letter) ATG 13:2000/254 p. 2000-053

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Normally a municipality may not pay for computer software from sales tax revenue authorized under Section 94.577 RSMo 1999 Supp. However, if there are computers dedicated to "maintenance" of a capital improvement for items such as security, climate control, or fire protection, software for such computers may be purchased from such dedicated funding, (Opinion Letter) ATG 13:2000/254 p. 2000-053

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Members of the Board of County Visitors are not immune from liability for their acts as Board members because they are volunteers; however, they have available defenses such as the public duty doctrine and official immunity. Board members are not state officials and are not covered by the provisions of the State Legal Expense Fund, (Opinion)

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Normally a municipality may not pay for computer software from sales tax revenue authorized under Section 94.577 RSMo 1999 Supp. However, if there are computers dedicated to "maintenance" of a capital improvement for items such as security, climate control, or fire protection, software for such computers may be purchased from such dedicated funding, (Opinion Letter) ATG 13:2000/254 p. 2000-053

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Members of the Board of County Visitors are not immune from liability for their acts as Board members because they are volunteers; however, they have available defenses such as the public duty doctrine and official immunity. Board members are not state officials and are not covered by the provisions of the State Legal Expense Fund, (Opinion)

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The Sunshine Law requires disclosure of the race of the arrested person and the location of the arrest from an arrest report if that information is contained in the arrest report and the arrest report has not been closed pursuant to the provisions of the Sunshine Law. The status of the records is not affected if they are maintained in an electronic format, (Opinion) ATG 11:2000/274 p. 2000-053

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The funding by a sales tax of 1/2 percent for an enhanced 9-1-1 and central dispatch system, when approved by the voters pursuant to the ballot question listed herein, although an election irregularity, in the absence of a timely election challenge, is valid, (Opinion)

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The Sunshine Law requires disclosure of the race of the arrested person and the location of the arrest from an arrest report if that information is contained in the arrest report and the arrest report has not been closed pursuant to the provisions of the Sunshine Law. The status of the records is not affected if they are maintained in an electronic format, (Opinion) ATG 11:2000/274 p. 2000-053

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The board of aldermen may review the contents of a personnel file of a city's employee if such is necessary to care, manage, or control the city. The authority may be delegated through resolution of ordinance to one of more members of the board, (Opinion)

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Normally a municipality may not pay for computer software from sales tax revenue authorized under Section 94.577 RSMo 1999 Supp. However, if there are computers dedicated to "maintenance" of a capital improvement for items such as security, climate control, or fire protection, software for such computers may be purchased from such dedicated funding, (Opinion Letter) ATG 13:2000/254 p. 2000-053

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Members of the Board of County Visitors are not immune from liability for their acts as Board members because they are volunteers; however, they have available defenses such as the public duty doctrine and official immunity. Board members are not state officials and are not covered by the provisions of the State Legal Expense Fund, (Opinion) ATG 11:2000/224 p. 2000-053

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# LAW

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## LEGAL EXPENSE FUND

Members of the Board of County Visitors are not immune from liability for their acts as Board members because they are volunteers; however, they have available defenses such as the public duty doctrine and official immunity. Board members are not state officials and are not covered by the provisions of the State Legal Expense Fund, (Opinion)

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#### MAINTENANCE

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The board of aldermen may review the contents of a personnel file of a city's employee if such is necessary to care, manage, or control the city. The authority may be delegated through resolution of ordinance to one of more members of the board, (Opinion)

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